



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: June 13, 2025

Subject: SYSTEM MAINTENANCE - LIBRARIES

Bid No.: 250144-002

Effective Dates: June 1, 2025 through May 31, 2028

Vendor #: 108967

Vendor: SIEMENS INDUSTRY, INC.
85 Northpointe Parkway, Suite 8
Amherst, NY 14228

Telephone: 716-568-0983

Pricing: per attached document



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: James D. Kucewicz, Buyer (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left-hand corner of envelope MUST indicate the following:

BID NUMBER: 250144-002

OPENING DATE: MAY 28, 2025 TIME: 11:00 AM

FOR: SYSTEM MAINTENANCE – LIBRARIES

NAME OF BIDDER: Siemens Industry, Inc.

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- X EXHIBIT "A" - Assignment of Public Contracts
- X EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- N/A EXHIBIT "E" - Bid Bond (Informal Bid)
- X EXHIBIT "EP" - Equal Pay Certification
- X EXHIBIT "F" - Standard Agreement
- X EXHIBIT "G" - Non-Collusive Bidding Certification
- X EXHIBIT "H" - MBE/ WBE Commitment
- X EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "Q" - Confined Space Program Certification
- X EXHIBIT "PW" - NYS Prevailing Wage

County of Erie
DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;

(2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

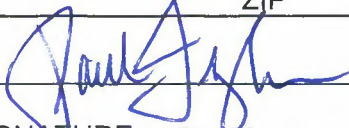
Affirmed under penalty of perjury this _____ day of _____, 20 _____

TERMS _____ DELIVERY DATE AT DESTINATION _____

FIRM NAME Siemens Industry, Inc.

ADDRESS 170 Northpointe Parkway, Suite 200

Amherst, New York ZIP 14229

AUTHORIZED SIGNATURE  05/28/2025

TYPED NAME OF AUTHORIZED SIGNATURE Paul Ingham

TITLE Area General Manager TELEPHONE NO. 716.864.5049

(Rev.1/2000)

PRICING PAGE

Cost June 1, 2025 – May 31, 2026 \$ 27,740.⁰⁰

Cost June 1, 2026 – May 31, 2027 \$ 28,645.⁰⁰

Cost June 1, 2027 – May 31, 2028 \$ 29,895.⁰⁰

TOTAL BASE CONTRACT COST* \$ 86,280.⁰⁰

*to include 96 hours per year on site (scheduling of hours to be agreed upon with owner), software upgrades, 24/7 tech support (telephone/online).

Parts and Materials: cost + 25 %
or contract (Federal, State) price, whichever is lower.

Additional Labor: Mon-Fri, 8am-5pm \$ 175.⁶⁴ /hour on site

Other than Mon-Fri, 8am-5pm \$ 246.⁰⁰ /hour on site

All information is needed for bid to be complete.
Bid will be awarded, however, based on "Total Base Contract Cost".

Buffalo and Erie County Public Library

Building Management System

Qualification of Bidders

The contractor shall provide factory trained Technicians to perform service, maintenance and repairs to the Building Management System at Buffalo and Erie County Libraries. Documentation of factory training for these Technicians; for programming, system troubleshooting, system modifications and repairs to the Building Management Systems, shall be provided.

The contractor shall be familiar with and have access to the latest revisions of software and firmware for the Building Management Systems. The contractor shall maintain stock of new and replacement parts in their office or service vehicles.

The contractor shall have been in business as a qualified service organization for a minimum of 5 years.

The contractor shall provide continuous (24/7) telephone Tech Support at no additional charge. This shall be a local or toll-free phone call.

Reports

The Owner will be provided with a report detailing the time, dates, and cause of each critical alarm failure, as well as a listing of the time, date, and result of each time that the system tested. On a monthly basis, the Contractor shall provide the Owner with a report as described above for the previous month's services.

Software Support and Updates

The Contractor will provide software and documentation updates to the existing Siemens APOGEE software as needed. The most current update will be installed at the end of the contract period. Included is onsite training to familiarize the Facility with the new features and their associated benefits.

Repair and Replacement

The contractor shall provide 96 hours per year (on site) to maintain the Building Management Systems in operable condition. The intent is to ensure that the entire Building Management Systems are maintained in operating condition. The Contractor will be responsible for all repairs to the workstation PC, Building Management System field panels and controllers and all end devices such as damper motors, valves and sensors. The contractor shall furnish and provide tools necessary to make repairs and software if needed. All PARTS will be supplied at COST +(bid) % or contract (State or Federal) price whichever is lower. Documentation of parts cost must be provided. Any additional labor cost will be billed at the contract rate. The Owner will be notified of needed additional work before commencing with such work.

Data Protection & Data Recovery Services

The contractor will perform database back-ups of the workstation database & graphics and / or field panel databases and provide safe storage of this information. Should a catastrophic event occur, the Contractor will respond onsite or online to reload the databases and system files from the stored backup copy, to restore operation.

Control Loop Tuning

The Contractor will ensure control loops for devices such as valves, dampers, actuators, etc.; experience minimized overshooting and oscillatory behavior. The control loops will be included as part of this service.

Preventive Maintenance

The Contractor will provide preventive maintenance as needed to be determined and agreed upon by experience, equipment application and location. Automation controls will be calibration as needed. This service will extend equipment life, reduce energy consumption, and reduce the risk of costly and disruptive breakdowns.

Quality Assurance

The Contractor shall meet with the staff of the Buffalo and Erie County Library to discuss performance and satisfaction with the quality of service that is being provided. We will discuss the performance of the Building Management Systems and facility operations and recommendations for improvements.

Equipment List

The Building Management System, under this contract for preventative maintenance and repairs, includes the following list of equipment. Any expansion of the system will be added to the list of maintained and inspected equipment. It will be warranted for the remainder of the contract period or one year, whichever is longer. Longer warranty periods may be offered and agreed upon in writing, before performing the work.

List of Maintained & Inspected Equipment

Qty	Equipment	Manufacturer	Location	Serves
1	Apogee Insight Software Version 3.11	Siemens	Engineer's Office	DDC Network
16	MECs	Siemens	E.C. Libraries	Steam Boilers, Cooling Tower, Zone Radiation System, Chilled Water System, Sprinkler Control, Snow melt control, Air Handling Units, VAV system, Dual Duct system
24	MEC Point Block/Exp Mod	Siemens	E.C. Libraries	
89	TEC – Electronic Outputs	Siemens	E.C. Libraries	
20	Variable Frequency Drives	ABB	AHU's	AHU's
Lot	End Devices (sensors, pressure switches, T-stats, relays, damper motors, valves)	Siemens, Setra	E.C. Libraries	E.C. Libraries