

ERIE COUNTY CLERK'S OFFICE

QUESTIONS & ANSWERS

RFP #2025-043VF: NORTHTOWNS AUTO BUREAU

All questions were submitted via email.

- 1. While working on this RFP we noticed that the sample floor plan is around 4,000 SF whereas the RFP asks for a space no less than 7,000 SF. Could you clarify how large of a space the county needs?**

The County is looking for at least 7,000 square feet pursuant to p.1 of the RFP. The sample floor plan is for layout purposes, please disregard the 4,000 amount.

- 2. Also, is there a delineated area the county prefers within the Northtowns?**

The County's current Northtowns Auto Bureau location is at 2309 Eggert Road, Tonawanda, NY 14150. The County is looking for a space within an approximately ten-mile radius of that location.

- 3. Is there a prevailing wage requirement? If so, does this apply for the landlord's scope of work?**

The County is still determining if there is a prevailing wage requirement depending on the work required for the potential space. This should not stop anyone from submitting a proposal due to the ability to revise hourly rates to be compliant with the New York State Department of Labor. But also note Schedule "C" of the RFP for the Equal Pay Certification, requiring that wages ensure compliance with the Federal Equal Pay Law.

- 4. Is there a M/WBE requirement?**

There is no requirement, however please see p.3 of the RFP which states that "Certified Minority Business Enterprise/Women's Business Enterprise (MBE/WBE) proposers should include the Erie County certification letter with the proposal.