



**COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM**

To: Department of Social Services

From: Jamie Kucewicz, Buyer

Date: November 20, 2025

Subject: HVAC PREVENTIVE MAINTENANCE

Bid No.: 230291-002

Effective Dates: Extended through October 31, 2027

Vendor #: 119165

Vendor: O'Connor Mechanical Corp.  
230 Fisher Road  
Lackawanna, NY 14218

Company Contact: Dean O'Connor

Telephone: 716-824-2100

Pricing: per attached document



## COUNTY OF ERIE

### DIVISION OF PURCHASE

November 5, 2025

O'Connor Mechanical Corp.  
230 Fisher Rd.  
Lackawana, NY 14218  
Attn: Dean O'Connor

**Re: Bid 230291-002 "HVAC Preventive Maintenance"**

Dear Mr. O'Connor,

The County of Erie wishes to extend this agreement for an additional two years, through October 31, 2027, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 19 of the bid specifications. This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend. Please respond within seven days upon receipt of this request.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

☒ Yes, I agree to extend

☐ No, I do not wish to extend

Please complete and submit the following if indicated by an (X) for any bid extension agreed upon:

☒ Insurance Form

☒ Workers Compensation Form

Company Name: O'CONNOR MECHANICAL CORP.

Representative (Please print): DEAN O'CONNOR Title: PRESIDENT

Signature: [Signature] Date: 11/5/2025

Sincerely,

James Kucewicz  
Buyer

[Signature]  
Vallie M. Ferraraccio  
Director of Purchase

11/20/2025  
DATE



## COUNTY OF ERIE

### DIVISION OF PURCHASE

#### INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications.

**Bids should be submitted to:**

County of Erie  
Division of Purchase  
Attention: JAMES D. KUCEWICZ, BUYER, 716-858-6336  
95 Franklin Street, Room 1254  
Buffalo, New York 14202-3967

**BIDS CAN ALSO BE FAXED TO 716-858-6465  
OR EMAILED TO [ECinformalbidsubmission@erie.gov](mailto:ECinformalbidsubmission@erie.gov)**

**NOTE:** All bids **MUST** indicate the following:

BID NUMBER: 230291-002

OPENING DATE: OCTOBER 18, 2023

TIME: 2:30 PM

FOR: HVAC PREVENTIVE MAINTENANCE

NAME OF BIDDER: O'CONNOR MECHANICAL CORP.

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> EXHIBIT "A"      | - Assignment of Public Contracts                            |
| <input checked="" type="checkbox"/> EXHIBIT "B"      | - Purchases by Other Local Governments or Special Districts |
| <input type="checkbox"/> EXHIBIT "C"                 | - Construction/Reconstruction Contracts                     |
| <input type="checkbox"/> EXHIBIT "D"                 | - Bid Bond (Formal Bid)                                     |
| <input type="checkbox"/> EXHIBIT "E"                 | - Bid Bond (Informal Bid)                                   |
| <input checked="" type="checkbox"/> EXHIBIT "EP"     | - Equal Pay Certification                                   |
| <input type="checkbox"/> EXHIBIT "F"                 | - Standard Agreement  |
| <input checked="" type="checkbox"/> EXHIBIT "G"      | - Non-Collusive Bidding Certification                       |
| <input type="checkbox"/> EXHIBIT "H"                 | - MBE/ WBE Commitment (for bids $\geq$ \$15,000)            |
| <input checked="" type="checkbox"/> EXHIBIT "IC"     | - Insurance   |
| <input type="checkbox"/> EXHIBIT "P" & EXHIBIT "PBI" | - Performance Bond  |
| <input checked="" type="checkbox"/> EXHIBIT "PW"     | - NYS Prevailing Wage                                       |
| <input type="checkbox"/> EXHIBIT "Q"                 | - Confined Space Certification                              |
| <input checked="" type="checkbox"/> EXHIBIT "V"      | - Vendor Federal Compliance Certification                   |

**County of Erie**  
**DIVISION OF PURCHASE**  
**NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;

(2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**NOTICE**

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

**BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:**

Affirmed under penalty of perjury this 32<sup>nd</sup> day of October, 2023

TERMS NET 30 DELIVERY DATE AT DESTINATION \_\_\_\_\_

FIRM NAME O'CONNOR MECHANICAL CORP.

ADDRESS 203 FISHER RD.

LACKAWANNA N.Y. ZIP 14218

AUTHORIZED SIGNATURE 

TYPED NAME OF AUTHORIZED SIGNATURE DEAN O'CONNOR

TITLE PRESIDENT TELEPHONE NO. 716-824-2100

(Rev. 4/1/93)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

## SPECIFICATIONS

Vendor to perform yearly preventative maintenance and necessary repairs to (19) Dantherm Classic 47 Panel Mounted Air Conditioner & Heating Units. Each unit operates on 240 VAC, Single Phase, 10,000 BTU and uses R22 refrigerant.

Units are mounted to outdoor communications equipment cabinets in the following townships:

Clarence (1 Unit)

East Aurora (1 Unit)

East Eden (3 Units – all at same site)

Holland (3 Units – all at same site)

Newstead (3 Units – all at same site)

North Collins (3 Units – all at same site)

South Wales (4 Units – all at same site)

Springville (1 Unit)

Preventative maintenance to include travel time & expenses along with labor related fees to perform all required calibration, cleaning, lubrication, refrigerant top off, filter cleaning/replacement on each unit.

Any repairs that are identified during the preventative maintenance visit shall be submitted by written estimate to the County of Erie for Approval on a time and materials basis prior to conducting any work.

Term of the bid is November 1, 2023 through October 31, 2025

For questions regarding the specifications of the bid or to schedule site visits, please contact Kevin Hughes at (716) 662-5009

## PRICING

### Yearly cost for the above services:

November 1, 2023 – October 31, 2024: \$ 2,300.00

November 1, 2024 – October 31, 2025: \$ 2,400.00

### Repair/On-call/Emergency Service/Parts Pricing:

#### Labor Rates

Hourly Labor Rate –  
regular business hours (M-F, 7am-6pm) \$ 94.00

Hourly Labor Rate –  
off hours, weekends, holidays \$ 141.00

Materials – actual cost + 15 %  
(material invoices must be provided)