



**COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM**

**To:** All Using Departments

**From:** Jamie Kucewicz, Buyer

**Date:** February 5, 2026

**Subject:** ELEVATOR SAFETY INSPECTIONS

**Bid No.:** 250233-002

**Effective Dates:** January 1, 2026 through December 31, 2027

**Vendor #:** 113409

**Vendor:** AMERICAN LOSS PREVENTION SERVICES (ALPS)  
454 Englewood Avenue  
Tonawanda, NY 14223

**Telephone:** 716-842-6117

**Pricing:** Per attached document



# COUNTY OF ERIE

## DIVISION OF PURCHASE INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie  
Division of Purchase  
Attention: James D. Kucewicz, Buyer (716) 858-6336  
95 Franklin Street, Room 1254  
Buffalo, New York 14202-3967

**NOTE:** Lower left-hand corner of envelope **MUST** indicate the following:

BID NUMBER: 250233-002

OPENING DATE: DECEMBER 29, 2025 TIME: 11:00 AM

FOR: ELEVATOR SAFETY INSPECTIONS

NAME OF BIDDER: ALPS Elevator Inspection Services, Inc

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "PW" - NYS Prevailing Wage

(Rev. 1/00)

**County of Erie**  
**DIVISION OF PURCHASE**  
**BID SPECIFICATIONS**

BID NO. 250233-002

Ship to:  
 Attention:  
 Address:

Ship Via:  
 Date Required at Destination:

ITEM NO.	QUANTITY	U/M	CATALOG NO./DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Please furnish pricing for elevator safety inspections		
			at various Erie County buildings		
			per the attached specifications		
			Term of contract is		
			January 1, 2026 through December 31, 2027.		
			\$80 per unit for Elevator Inspection		
			\$85 per hour to Witness Tests		

**NOTE:** Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

**ERIE COUNTY DIVISION OF PURCHASE**  
 Freedom of Information Officer  
 95 Franklin Street, Rm. 1254  
 Buffalo, NY 14202  
 FAX #: 716/858-6465

**NAME OF BIDDER** ALPS Elevator Inspection Services, Inc

**Erie County Department of Public Works  
Division of Buildings and Grounds  
95 Franklin St.  
Buffalo, NY 14202**

**Service Contract Bid Specifications for Elevator Safety Inspections**

**ARTICLE I - General Information:**

Erie County Department of Public Works requires a vendor to witness on behalf of the County of Erie, yearly elevator safety inspections, elevator load tests, and provide elevator maintenance contract closeout evaluations and professional services to evaluate elevator maintenance and contractor compliance with the latest edition of the International Building Code and local laws and in accordance with Table N1 of ASME A17.1 or the equivalent or renumbered or currently adopted standard as required by Article 9 of the County's Bid Specification for Elevator Maintenance.

**ARTICLE II - Scope of Work:**

Inspections are to be performed by a QEI qualified inspector who will file an inspection report document as directed by Erie County to provide certificate of operation. Inspections will follow American Standard Practice for Inspection of Elevators under International Building Code (latest edition) and are to be performed during normal business hours (where practical) with minimum disruption of building routine. Inspection appointments are to be made in advance with each building engineer and coordinated with the applicable elevator maintenance contractor. Inspection reports will note results of tests and list any current violations and associated code numbers for: grandfathered violations, International building code violations, and Local law violations. Reports and recommendations are to be sent to Buildings and Grounds Division, 95 Franklin St. Buffalo, NY 14202 or the appropriate County department or agency using this specification.

**ARTICLE III - Locations:**

Various locations as listed in the Maintenance Specifications for Elevators for Erie County.

It is understood that other County departments or agencies may take advantage of these inspection services and will provide the vendor with a separate purchase order listing the locations and elevators to be inspected.

**ARTICLE IV- Fees and Payments:**

The successful vendor is willing to provide the above services as required at the following hourly rate

\$ \_\_\_\_\_ \$80 per unit inspection \$85 per hour to witness tests

Payment for the above services is to be made in arrears upon receipt of invoice and completed inspection reports for each location. Each location is to be invoiced separately.

Questions regarding the above may be directed to:

Dave Rodemeyer – Buildings & Grounds Div. 716-858-6268