

**REQUEST FOR PROPOSAL (RFP)**  
**ELMA PUMPING STATION AND FORCE MAIN UPGRADES**  
**ENGINEERING SERVICES**  
**File No. 3.3.2.ELMA PS**

**FORMAL RESPONSE TO REQUESTS FOR CLARIFICATION**

**APRIL 6, 2026**

The following are the Erie County Division of Sewerage Management's (DSM's) formal responses to all requests for clarification received for the Elma Pumping Station and Force Main Upgrades Request for Proposals (RFP). This information is provided to those who have formally requested responses, for use at their discretion, to develop respective proposals.

- (1.) **Was a pump station upgrade alternative identified in the Elma Pump Station and Force Main Evaluation (AECOM, February 2025) report, provided with the supporting documentation for this RFP?**

*Response:* The selected consulting firm will make a recommendation to implement one of the pump station alternatives during the design process. Pump station configuration and layout will be further evaluated as this project advances.

- (2.) **Can you provide clarification for M/WBE funding goals for services provided after Task 1 detailed in the Scope/Specifications for this project?**

*Response:* This project will be funded, at least in part, with an Empire State Development FAST-NY Track "B" grant that will be used to complete all applicable items for engineering services necessary to bring the design to the 30% stage. The DSM is required to use good faith efforts to achieve Empire State Development's MBE, WBE, and SDVOB utilization of 30% M/WBE combined and 6% SDVOB. Task 1 must individually meet those goals without offsetting shortfalls in later tasks. While not secured at this time, the DSM anticipates applying for similar funding for remaining tasks, implying those goals will continue to apply, contingent on future awarded grant funding.

- (3.) **Can a site visit to the Elma Pump Station be arranged for consultants to familiarize themselves with the station prior to submitting proposals?**

*Answer:* Yes. An optional site visit to the Elma Pump Station has been arranged as follows:

**Where:** Elma PS (Steuben Foods, Inc., 1150 Maple Street, Elma, NY)

**When:** 10:00 a.m. – 12:00 p.m., Thursday, April 9, 2026

**Notes:** Consultants will be required to check in at the security gate prior to entering the Steuben Foods property and heading over to the pump station building. Please inform the guards at the gate you are on a site visit supervised by Mr. Luis Verdugo of Steuben Foods. After signing in, the guards will provide access instructions. DSM field operations staff will be on site to provide access to the station.  
Note – no questions will be answered during the site visit.

- (4.) **Please clarify whether any improvements to the influent side of the Elma Pump Station are anticipated as part of this project, and if so, please provide any available record information or planning assumptions.**

*Response:* As part of the Task I scope of work, the selected consultant shall evaluate the entire pumping station site. At this time, no improvements are anticipated to the influent side of the Elma Pump Station as part of this project, but if during Task 1 such improvements are identified as being required, the scope/budget for Task 2 will be adjusted as needed.

- (5.) **Please provide any available boring logs, geotechnical data, or subsurface information associated with the borings shown on the record drawings.**

*Response:* Unfortunately, the requested information is not available.

- (6.) **Please provide the available record drawings, profiles, and any related exhibits for the downstream sanitary sewer facilities west of the Milestrip Road Pump Station that are referenced in the project documents for potential force main discharge.**

*Response:* GIS shape files detailing the requested collection system alignment are available. Please contact Chris Fiume, P.E. ( [Christopher.Fiume@erie.gov](mailto:Christopher.Fiume@erie.gov) ) to make arrangements to receive this information.

- (7.) **Please confirm ECDSM would like the project budget to include a Phase I Environmental Site Assessment for both the PS and force main alignment. The request is listed under Additional Items, Section I, Item 14 of Schedule A. The nature of the project does not seem to necessitate an ESA, but perhaps one is required by the funding source.**

*Response:* Consultants are asked to use their experience with Empire State Development's Track A – FAST NY Shovel-Ready Certification to determine if this is necessary. If uncertain, to be conservative, please include project budget for a Phase I Environmental Site Assessment and clearly note the related costs in your sealed price proposal.

- (8.) **Should a Phase II ESA be budgeted in our proposal? Typically, the request for a Phase II ESA is made after reviewing the Phase I.**

*Response:* Consultants are asked to use their experience with Empire State Development's Track A – FAST NY Shovel-Ready Certification to determine if this is necessary. If uncertain, to be conservative, please include project budget for a Phase II Environmental Site Assessment and clearly note the related costs in your sealed price proposal.

- (9.) **Are any pumping station building improvements (such as new roofs, doors, lights, or windows) required as part of this project? We did not see anything mentioned in the Engineering Report. The RFP states in Schedule A, Additional Items, Section I, Item 7 "...upgrade of the existing building is contemplated..." No additional details were found in the RFP.**

*Response:* As part of the Task I scope of work, the selected consultant shall confirm the existing building is suitable to house all proposed electrical equipment, controls, remote telemetry system, and other appurtenances. At this time, no additional improvements are anticipated to be part of the scope of work detailed in this RFP, but if during Task 1 improvements such as those listed are identified as being required, the scope/budget for Task 2 will be adjusted as needed.

The Erie County Department of Environment and Planning, Division of Sewerage Management (DSM) would like to thank you for your interest in this very important project.

DCM: 4-6-2026

END OF CLARIFICATION