



Storage Application Requirements:

- **Application (LDSS-2921)**, unless you currently receive Temporary Assistance (TA) or have applied within the last 30 days
- **Photo Identification** for all adult household members 18 and older
- **Birth Certificates & Social Security Cards** for anyone not receiving ongoing TA or SNAP benefits
- **Immigration Status** - if not a US Citizen (I-94, Permanent Resident Card, etc.)
- **Verification of household income and resources** for the last 4 weeks
- **Verification of relocation/eviction/temporary shelter**
- **Signed Statement from person with whom you are residing temporarily**
 - Must include their full name, address, telephone number and specify that you are residing with them temporarily but cannot stay with them permanently.
- **Two (2) written estimates from any storage company in the community**, if applying for the cost of placing items in storage.
Note: Many of the moving vendors on the ECDSS contracted vendor list also offer storage options.
- **Current monthly storage bill in your name**, if applying for the cost of keeping items currently in storage. If the bill is not in your name, but you are responsible for the bill, a written statement from the person listed on the bill as well as documentation from the storage facility that you have been added to the account, is required.

Storage Assistance

If otherwise eligible, a one-time payment of storage expenses may be made for the costs of placing items into storage or for the monthly storage bill. Storage may be approved if the need resulted from relocation, eviction, or temporary shelter, as long as the circumstances necessitating storage continue, and no other storage options exist. If you are residing in permanent housing, but do not have room/use for the items in storage, your application may be denied. Storage Assistance does not pay for late fees or insurance.

Storage is limited to allowable furniture and personal belongings which were in your household's possession at the time you were evicted/relocated/entered in temporary shelter. Furniture and personal belongings to be stored cannot exceed the amount needed for the household size. If the agency determines that items are excessive, you may be asked to amend the estimate.

If the storage unit is shared with another individual, all individuals must apply for assistance before payment may be approved.

Allowable Furniture to be Stored (cannot exceed amount needed for your household size)			
• Living room	• Bathroom	• Kitchen	• Stove for heating
• Bedroom	• Cabinet for linens	• Refrigerator & Stove	

Allowable Personal Belongings to be Stored (cannot exceed amount needed for household size, and are reasonable in number and total volume)
• Legal and identification documents
• Clothing of household members
• Kitchen items, including cookware, appliances, dishware, glassware, and utensils
• Bedding and towels
• Household electronic devices
• Items needed for educational purposes
• Washing machine and/or dryer
• Assistive medical equipment
• Items needed for employment, excluding business inventory
• Personal keepsakes (items that have sentimental or functional value, including children's toys, high chairs and changing tables)