



Application for Household Establishment

Department of Social Services

Temporary Assistance

B-2016 (5/2023)

Household Establishments may only be authorized when (1) a homeless individual/family is moving into permanent housing, (2) a child is returned to a household, (3) an adult is moving from an institution into the community or to live with family, or (4) a living situation adversely affects the physical and mental health of an individual/family, which makes relocation to an unfurnished apartment essential in order to safeguard health, safety and well-being. (NYCRR 352.7)

PART II- DETERMINATION OF ELIGIBILITY- AUTHORIZATION/DENIAL – COMPLETED BY EXAMINER

Documented by _____

<input type="checkbox"/> Request APPROVED based on: _____				
Rooms Authorized for Establishment				
<input type="checkbox"/> Living Room	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Bathroom	<input type="checkbox"/> Bedroom	<input type="checkbox"/> in person
<input type="checkbox"/> LDSS-4002 Notice of Approval issued on: _____				
<input type="checkbox"/> Client(s) ineligible for a household establishment due to: _____				
<input type="checkbox"/> LDSS-4002 Notice of Denial issued on: _____				
Examiner Signature				Date
Supervisor Signature				
Date				

PART III- CALCULATION OF GRANT- COMPLETED BY SUPERVISOR

# of Adults Approved	# of Children Approved	Total Individuals Approved
Rooms Authorized for Establishment		Amount Approved
<input type="checkbox"/> Living Room (not rooming house)	\$182.00 Flat rate	\$
<input type="checkbox"/> Kitchen (not rooming house)	\$142.00 Flat rate	\$
Add \$12.00 per individual approved	\$12.00 x _____	total individuals
<input type="checkbox"/> Bathroom	\$28.00 for the 1 st person/cabinet linens	
Add \$4.00 for each additional person	\$4.00 x _____	\$
<input type="checkbox"/> Bedroom	\$184.00 for 1-2 Adults/Double bed	
Add \$145.00 for each child	\$145.00 x _____	Single bed
Total Amount Authorized		\$
Supervisor Signature		Date

Approved Vendors for Household Establishments are listed on the Small Business List at:

<https://ernie.erie.gov/2007/DSS/Forms/1%20ECDSS%20Program%20Related%20Forms/i-24%20ECDSS%20Vendor%20List.pdf?csf=1&e=wIDq1d>