



## **Essential Home Repair Assistance Application Requirements:**

- **LDSS-2921 Application**, unless you currently receive Temporary Assistance (TA) or have applied within the last 30 days
- **Photo Identification** for all adult household members 18 and older
- **Birth Certificates & Social Security Cards** for anyone not receiving ongoing TA or SNAP
- **Immigration Status** - if not a US Citizen (I-94, Permanent Resident Card, etc.)
- **Proof of home ownership, household composition, and shelter expense**, including mortgage, homeowner's insurance, taxes, and water
- **Verification of household income and resources for the last 4 weeks**, including any rental income received from a tenant (current lease, Section 8 subsidy letters, rent receipts)
- **Denial of claim submitted to homeowner's insurance company**
- **Documentation of what caused the damage to your home**, especially if it resulted from something sudden, unforeseen, and out of your control
- **Estimates for repair from three (3) licensed, insured contractors**, which indicate the specific health/safety issue and confirm the most cost-effective and appropriate manner of repair
- **Verification of how the damage/condition of your home has impacted health, safety, or ability to receive rental income**, including:
  - Health Department inspection reports
  - Housing Court documentation/citations
  - Receipts of Advice from gas, electric, or water company, detailing unsafe conditions or code violations found in the home and their response
  - Police or Fire Department reports
  - Letters from medical professionals detailing how health/safety may be impacted if repairs are not made

---

## **Essential Home Repair Assistance**

If you are otherwise eligible for assistance, Erie County Department of Social Services (ECDSS) may assist you with a one-time payment of essential home repair expenses if you **own the home** and:

- (1) **The repairs are essential to the health or safety of the applicant/recipient's household.**  
or
- (2) **The property is income-producing, and the repairs are essential to retain that status.**