**ERIE COUNTY YOUTH BUREAU: 2022 CALENDAR**

***(Subject to change)***

**JANUARY 2022**

**Monday, January 3rd** 2022 YDP Program year begins

**Friday, January 14th** 2022 YDP contracts due back to Erie County Legal Dept.

2021 YDP Program Annual Reports due **in MS Excel or Word w/ electronic signature** (if applicable)

4th Quarter Payment Request (Program Expenditure Reports) due for 2021 YDP programs (if applicable)

Revised Program Description and Revised Budget (OCFS 5005) forms due for 2022 YDP programs

**Wednesday, January 19th** 2022 Youth Bureau Annual *Virtual* Meeting/NYS Touchstones Training, 10:30am – 12:00pm

**Wednesday, January 26th** 2022 Primetime Request for Proposal released

**FEBRUARY 2022**

**Wednesday, February 9th**  2022 Primetime Request for Proposal *Virtual* Informational Meeting, 10:30am

**Friday, February 11th**  QYDS forms due for all 2022 YDP programs: OCFS 5001, 5002, & 5003 **in MS Word w/ electronic**

**signature**

**Wednesday, February 23rd** 2022 Primetime Request for Proposal due by 5:00pm @ 810 East Ferry Street, Buffalo, NY 14211

**MARCH 2022**

**Wednesday, March 9th** Interviews for 2022 Primetime funding, 1-5pm, Appletree Business Park

(2875 Union Road, Cheektowaga, NY 14227)

**APRIL 2022**

**Wednesday, April 13th** 2023 YDP Request for Proposal released

**Friday, April 15th** 1st Quarter Payment Request (Program Expenditure Reports) due for 2023 YDP programs

**Wednesday, April 27th** 2023 YDP Request for Proposal Virtual Informational Meeting, 10:30am

**MAY 2022**

**Wednesday, May 11th** 2023 YDP Request for Proposal due by 5:00pm @ 810 East Ferry Street, Buffalo, NY 14211

**Wednesday, May 25th** Interviews for 2023 YDP funding, 1-5pm, Appletree Business Park

(2875 Union Road, Cheektowaga, NY 14227)

**JUNE 2022**

**Monday, June 27th** 2022 Primetime programs/site visits commence

**JULY 2022**

**Friday, July 15th** 2nd Quarter Payment Request (Program Expenditure Reports) due for 2022 YDP programs

**AUGUST 2022**

**Thursday, August 4th** 2022 Primetime Picnic

**SEPTEMBER 2022**

**Friday, September 2nd** 2022 Primetime programs/site visits conclude

**Friday, September 16th** COPS report and program assessment due for 2022 Primetime

Program Expenditure Reports due for 2022 Primetime

**OCTOBER 2022**

**Friday, October 14th** 3rd Quarter Payment Request (Program Expenditure Reports) due for 2022 YDP programs

**NOVEMBER 2022**

**TBD** Training Opportunity for Agency Partners

**DECEMBER 2022**

**Friday, December 9th** 2023 YDP allocation announcements