**ERIE COUNTY YOUTH BUREAU: 2023 CALENDAR**

***(Subject to change)***

*2023 9-month Program Year: 1/1/2023-9/30/2023; 2023-24 12-month Program Year: 10/1/2023-9/30/2024*

**JANUARY 2023**

**Sunday, January 1st** 2023 YDP/RHY/YSEF Program year begins

**Wednesday, January 11th** 2023 Primetime Request for Proposal released

**Friday, January 13th** 2023 YDP/RHY/YSEF contracts (including program narrative and revised budget – OCFS 5005 – due back to Erie County Legal Dept.

2022 YDP Program Annual Reports due, pending approval of Resource Allocation Plan, **in MS Excel w/ electronic signature**

4th Quarter Payment Request (Program Expenditure Reports) due for 2022 YDP programs (if applicable)

**Wednesday, January 25th**  2023 Primetime Request for Proposal *Virtual* Informational Meeting, 10:30am

**FEBRUARY 2023**

**Wednesday, February 8th** 2023 Primetime Request for Proposal due

**Friday, February 10th** QYDS forms due for all 2023 YDP/RHY/YSEF programs: OCFS 5001, 5002, & 5003 **in MS Word w/ electronic signature**

**MARCH 2023**

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**APRIL 2023**

**Friday, April 14th** 1st Quarter Payment Request (Program Expenditure Reports) due for 2023 YDP/RHY/YSEF programs

**MAY 2023**

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**JUNE 2023**

**Monday, June 26th** 2023 Primetime programs/site visits commence

**JULY 2023**

**Friday, July 14th** 2nd Quarter Payment Request (Program Expenditure Reports) due for 2023 YDP/RHY/YSEF programs

**AUGUST 2023**

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**SEPTEMBER 2023**

**Friday, September 1st** 2023 Primetime programs/site visits conclude

**Friday, September 15th** COPS report, Primetime Program Report, & Program Expenditure Reports due for 2023 Primetime

**Saturday, September 30th** 2023 YDP/RHY/YSEF Program year ends

**OCTOBER 2023**

**Saturday, October 1st** 2023-24 YDP/RHY/YSEF Program year begins

**Friday, October 13th** 3rd Quarter (Final) Payment Request (Program Expenditure Reports) due for 2023 YDP/RHY/YSEF programs

Program Annual Report due for 2023 YDP/RHY/YSEF programs, pending approval of Resource Allocation Plan

**NOVEMBER 2023**

**Friday, November 11th** QYDS forms due for all 2023-24 YDP/RHY/YSEF programs: OCFS 5001, 5002, & 5003 **in MS Word w/ electronic signature**

**DECEMBER 2023**

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