



COUNTY OF ERIE
MARK POLONCARZ
COUNTY EXECUTIVE

ERIE COUNTY YOUTH BOARD MEETING

*Second Monday of each month from 4:30-5:30pm, unless otherwise specified
810 East Ferry St.*

Present: Jamien Eutsey, Ben Fox, Wanda Hillman, Sue Lumadue, Maria Marinucci, John Romanowski, Ashleigh Worthy
Absent: LaShawn Davis, Charity Lulas, Brian Rochford

Minutes- October 7, 2024

4:30pm	I. Welcome/Introductions: Jamien initiated a check in for grounding, how are we feeling on a scale of 1-10, and one word to describe that feeling.
4:35pm	II. Youth Bureau Update-Wanda i. Youth Bureau: positions are still vacant, but Wanda is doing interviews for Planning Coordinator on Thursday; still searching for a Director ii. Update Regarding Board Members: 3 new members appointed last Thursday. Jamien and Wanda will get them oriented and hopefully they will be at the next meeting. We have three more in the queue. Hoping to get up to 21; with the new people, we are at 12/13 so keep spreading the word. Also waiting to reinstate one member to bring it to 13. iii. Board Chair Discussion: looking to appoint a Chairperson, but still need to have more people. Jamien will be acting in the role until we officially move forward. iv. By Laws Updated: Maria updated based on prior conversations. Wanda will send them out. v. Site Visits: Wanda mainly did them for new programs, and occasional visits for organizations that had some challenges in the past or if she needed to speak with them. She did almost all



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of them across Youth Team Sports, YDP, and Primetime. Notifications for this funding cycle are going out soon, and then new site visits will be scheduled.

- vi. **Future Meetings:** may need more space if the Board increases in size. Sue said agencies used to host the meetings, but not all agencies have tech support to do virtual with it. Wanda reached out to ask agencies in January but many could not accommodate.

5:00pm

- III. Chair's/Vice Chair's Report:** next meeting we will review the updated By Laws.

V. Committee Updates

- i. **Executive:** this includes Chair, Vice Chair, Secretary, and one other member. We will need the Chair and an additional member; unsure if that member was John or Brian. John is not sure which Committee he is on.
- ii. **RFP Committee:** discuss everything involved with RFPs and scoring. Unsure who is actually on it—no one besides Jamien knows if they are on it. Perhaps Brian.
 - a. Sue thought it was an Ad Hoc Committee assembled when needed since RFP process is not reviewed regularly enough to have monthly meetings for the Committee. Was previously convened when people had questions about scoring and Melissa attempted to get it re-established when questions arose.
 - b. Sue asked if the Board did interviews for RFPs; Wanda shared that they were done for new funding sources or new providers for Primetime. Reasoning was because there were many continuously funded providers and the interview did not seem necessary as it would be repetitive information.



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- iii. **Governance:** should have 3-4 members. Assists with the responsibilities of the Youth Board and ensuring actions are aligned with By Laws.
- iv. **Moving forward:** once new folks join, we can get to know everyone and see where everyone fits in Committee-wise.

5:30pm

- VI. **Closing:** Jamien did a closing check out; 0-10 rating and something learned about meeting.

Adjourned at 5:22pm. Next Meeting is November 4th (rescheduled for Veterans Day).