



**COUNTY OF ERIE**  
**MARK POLONCARZ**  
COUNTY EXECUTIVE

**ERIE COUNTY YOUTH BOARD MEETING**

*Second Monday of each month from 4:30-5:30pm, unless otherwise specified  
Apple Tree Business Park, 2875 Union Rd. Cheektowaga, NY 14227 Suite #9*

**Minutes- November 10, 2025**

**Present:** LaKishia Collins, LaShawn Davis, Jamien Eutsey, Reed Giangrasso (virtually), Gabrielle Kostrzewski, Precious Lugo, Maria Marinucci, John Romanowski (virtually), Tyler Skretny, Jayla Williams, Ashleigh Worthy

Kate Hilliman (staff), Wanda Hillman (staff), Dinesha Scarver (staff)

**Absent:** Dr. Zaheera Hemphill, Tiffany Lewis, Sue Lumadue, Wavelle Parchment, Meghann Simpson, Dave Smaczniak, Denise Walden,

**I. Welcome/Introductions- Ice Breaker**

- a. Jamien asked folks to introduce themselves, and share how they are feeling today on a scale of 0-10 as well as a goal for November

**II. Youth Bureau Update-Wanda, Dinesha, and Kate**

**a. RFP Committee Meeting**

- i. Youth Bureau has been very busy with RFPs coming up
- ii. Recent RFP Committee Meeting seemed to go well
  - 1. Kate provided an overview to the Committee of the process and aspects of the RFPs (YDP, Youth Sports and Education, and Youth Team Sports; then Runaway and Homeless Youth, and Diversion)
  - 2. She shared projects and objectives Youth Bureau is hoping to fund in the upcoming season through the process
- b. Kate will be going to a Youth Bureau Directors training in the next few weeks, and will also be presenting to OYFS
- c. **Site Visits**
  - i. Dinesha went to BestSelf and it went very well
  - ii. Wanda has no updates
- d. **Trainings/Workshops**
  - i. Kate scheduled some virtual trainings intended for RFP applicants, but are also good for Youth Board members
  - ii. All information is on the calendar and the Youth Bureau website
    - 1. First one is December 10<sup>th</sup>; will remind at next meeting



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**III. Chair's/Vice Chair's Report**

**a. Congratulations Tiffany Lewis (Cheektowaga Council Member)**

- i. Brian Pilarski also won for Cheektowaga; he is from the Seneca-Babcock Community Association and he has been a great partner to the Youth Bureau

**b. Voting** (we have quorum, and Jamien expressed gratitude for folks being here)

**i. Vice Chair: Ashleigh Worthy**

1. Only Ashleigh expressed interest
2. Jamien made a motion to vote; LaKishia seconded
3. Motion unanimously passed

**ii. Removal from Board: David S.**

1. Jamien made a motion to vote; LaKishia seconded
2. Motion unanimously passed

**c. Jamien expressed that it is important for folks to continue to attend, especially with a RFPs coming up; not only for votes, but also to stay informed and keep things progressing**

**d. Potential Youth Board Member**

- i. There were four potential Youth Board Members that submitted materials; Youth Bureau staff submitted materials to the Legislature for approval

1. Steven Khoury
2. Sabira Azeem
3. Shani Smith
4. Chelsea Longberger

**a.** Kate discussed inviting them to the next meeting, which would be before Legislature vote

**b.** Decided since next meeting is holiday gathering, we would wait until January to invite them

- ii. We are still seeking one more Youth Member (16-22); they should submit a resume, letter of intent, and two letters of reference

**e. Potential Meeting Locations/Holiday Party (December Meeting)**

- i. Continue to explore locations for future meetings and starting in December, we will meet at various Youth Services sites; Sue is helping with the scheduling to make this happen
- ii. Next meeting will be at Compass House Resource Center: 1451 Main Street in Buffalo
- iii. We have it booked from 4:30pm to 6:30pm for a holiday party, as well as to learn more about Compass House
- iv. This will be potluck style; Ashleigh will send out a list (allergies: no shrimp or beef)
  1. Kate: Buffalo Chicken Soup or Dip
  2. Jamien: chips and salsa
  3. Ashleigh: Tops friend chicken
  4. Wanda: sub tray



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5. Maria: cookies
6. Gabrielle: fruit and veggie tray
7. LaKishia: chicken wing dip with chips
8. LaShawn: Wegmans cake
9. Jayla: white cake
10. Precious: beans and rice
11. Dinesha: drinks
12. Tyler: guacamole
13. Reed: mac and cheese

**f. Upcoming Meetings**

- i. Dec 8, 2025
- ii. Jan 12, 2026
- iii. Feb 9, 2026
- iv. Mar 9, 2026
- v. April 13, 2026
- vi. May 11, 2026
- vii. June 8, 2026
- viii. Sept 14, 2026
- ix. Oct, to be determined by the board due to the observance of Indigenous Peoples' Day
- x. Nov 9, 2026
- xi. Dec 14, 2026

**IV. By-Laws Revision(s)**

**a. 1 Youth of Buffalo Residence**

- i. By-laws have been updated to reduce the Buffalo residence restriction for youth members from two to one
- ii. Also added the Training Committee

**V. Member Discussions, Questions, Concerns**

**VI. Closing at 5:22pm**